

CANTON HOUSING AUTHORITY

37 Riverside Drive
Canton, New York 13617
Telephone :(315)386-8381

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TDD: 1-800-662-1220
NYS Relay Ctr: 1-800-421-1220

Managed by: Village of Potsdam Housing Authority

Board of Commissioner's Meeting July 18, 2023

Roll Call - The meeting was opened at 6:05 p.m. Commissioners present; Chairperson Keith Zimmerman, Desiree LeBoeuf, Nan Clingman, Sara Hutcheson and Allison Elliott and Breyne Moskowitz. Also present; Bob Santamoor, Lindsey Coleman, Nichole Deruchia and Matt Mallette. Absent – Commissioner Rebecca Swinney.

Public Comment :

None.

Reading and Approval of Board Meeting Minutes from June, 2023 – Commissioner Zimmerman asked for a Motion to approve the June, 2023 minutes. Motion made by Commissioner Moskowitz and seconded by Commissioner Elliott. All in favor.

Disbursement Report for April, 2023 – Commissioner asked for a Motion to accept disbursements for May, 2023. Motion made by Commissioner Hutcheson; Seconded by Commissioner Elliott. All in favor.

Occupancy Report

Month of June:

37 Riverside Drive – 84 Occupied – 1 Move-in – 1 Move-out

35 Riverside Drive – 46 Occupied – 2 Move Outs

Law Lane - 45 Occupied – No changes

Maintenance Report

Work Orders for the month of May

Matt completed 78

Ashley completed 61

Brad completed 29

Maintenance report was given for work completed at all properties.

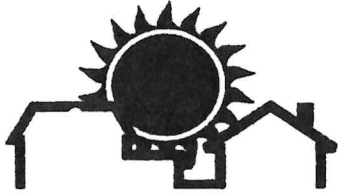
1 Storm drains repaired at Law Lane for Health and Safety.

2 Summer Youth Program – we have 2 young men working for us through the Summer Youth Program.

3 Mold spray for long term. Commissioner LeBoeuf has concerns about moisture in the renovated units)

4 Specs for new Boilers \$2700 each; need 32. Chairperson asked for a motion to approve the boilers. Motion made by Commissioner LeBoeuf; seconded by Commissioner Moskowitz. All in favor.

Correspondence - none at this time.



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Old Business:

Updates to Operations

Tenant Meetings – Board was given a copy of the agenda.

Angela Gray – we should have her report within the next 2 weeks.

New Business:

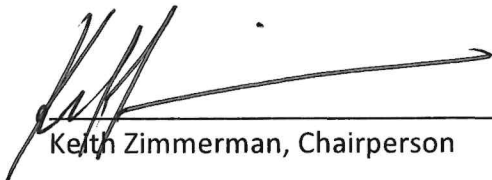
Tenant Commissioner Positions – both tenant commissioner seats are up for re-election. Niki will send out notices for interested tenants. Will have ballots by next board meeting.

Better camera system at Law Lane. Canton Police Department will be able to access our cameras. Chairperson asked for a motion to get quotes. Rough estimate of \$80,000. Motion made by Commissioner LeBoeuf; seconded by Commissioner Hutcheson. All in favor.

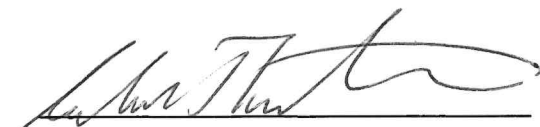
Casella – dumpsters at Law Lane are working out well for tenants.

Other: (discussion for non-Agenda items and/or Q&A about reports)

Chairperson asked for a motion to adjourn to go into Executive Session.



Keith Zimmerman, Chairperson



Secretary